



**CFF Ltd**  
**177 - 179 Narborough Road, Leicester LE3 0PE**

**Administrator Vacancy (Part Time)**  
**16 hours per week**  
**Salary £16,123 pro rata pa**

We are a National voluntary organisation which helps parents and carers reduce difficulties in managing the behaviour of children and young people, and assist and support teenagers who are experiencing difficulties in relationships with adults either in the family home, school or community. We do this through the delivery of our unique, evidence-based group work programmes.

We are offering an exciting opportunity to join our team to help bring about positive change. The deadline for applications for this post is **midnight on Monday 22nd April, 2019.**

The Role:

We are offering the opportunity to

- Work in an innovative voluntary organisation.
- Work with a small, friendly team of experienced practitioners who are committed and passionate about the work they carry out.
- Support the delivery of CFF's work including our evidence-based group work programmes and our Route to Resilience programme, which develops the emotional wellbeing and resilience of children and young people in schools across Leicester, Leicestershire and Rutland.
- Develop skills and gain experience

For an application pack, please click on the "Vacancies" link on our website [www.funandfamilies.co.uk](http://www.funandfamilies.co.uk) or contact us by telephone on (0116) 2234 254 or email via [centre@funandfamilies.org.uk](mailto:centre@funandfamilies.org.uk)