

Our reference: RS/Recruitment/Sessional Worker Lead

March 2018

Dear Enquirer,

Centre for Fun & Families Limited

Sessional Worker Lead Vacancy (up to 3 posts)

Thank you for your enquiry concerning the above mentioned post. I have pleasure in enclosing the following:

1. Employment Application Form including Equality Monitoring Form
2. Job Description and Person Specification
3. Intended Timeline
4. Advert


Please return your completed application form by **12.00 noon on Friday 13 April 2018** either

- (a) by email to [jayne@funandfamilies.org.uk](mailto:jayne@funandfamilies.org.uk); or
- (b) by post to Jayne Ballard, Chief Executive, 177-179 Narborough Road, Leicester LE3 0PE.

As a charity, CFF tries to minimise its recruitment costs and consequently it is our policy only to contact short-listed candidates. If you are not contacted I regret to advise you that your application will not have been successful on this occasion.

Thank you very much for your interest in CFF.

Yours sincerely



Jayne Ballard  
Chief Executive